SELECTION COMMITTEE

DIRECTORATE OF MEDICAL EDUCATION & RESEARCH, CHENNAI –10.

M.Phil (Clinical Social Work)

TENTATIVE ONLINE COUNSELLING ROUND-1 SCHEDULE 2024 – 2025

Process	Date & Time From	Date & Time To	RANK
Registration/ Payment/ Choice filling & locking	**26-09-2024 @ 10.00 A.M.,**	**30-09-2024 UPTO 05.00 P.M.,**	**GR 001 TO GR 003**
Final result of 1st Round Allotment	**01-10-2024**		
Download of Provisional Allotment Order	**01-10-2024**	**04-10-2024 UPTO 3.00 P.M.**	
Reporting Date and time	**On or before 04-10-2024 UPTO 05.00 P.M.,**		

* GR – GENERAL RANK

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Instructions

- ❖ **Candidates are instructed not to share their login id and password with others at any cost.**

- ❖ **All candidates participating by online counselling for M.PHIL (CLINICAL SOCIAL WORK) Course will have to remit a non-refundable amount of Rs. 500/- through online as processing fee should be remitted by using a Debit Card /Net Banking or Credit Card.**

- ❖ **Candidates should be vigilant while choice filling.**

- ❖ **Vacancy position for the Courses will be available on websites.**

- ❖ **Selection committee does not take responsibility for any Connectivity error.**

- ❖ **Admission to M.PHIL (CLINICAL SOCIAL WORK) course shall be made by the ONLINE COUNSELLING on the basis of rank by applying the rule of reservation. The detailed online counselling procedures are available in Annexure.**

- ❖ **A Candidate who has not registered in the 1st round of online counselling will not be permitted to the subsequent rounds of online counselling.**

- ❖ **All registered candidates should do choice locking as per their preference.**

- ❖ **Option once given during the online counselling cannot be changed later.**

- ❖ **A candidate who has taken a seat and not joined the course, he / she is not eligible to the subsequent rounds of online counselling.**

- ❖ **Candidates selected for admission should give a self-declaration form at the time of the reporting to the concerned College. He / she is liable for forfeiture of selection / admission if suppression of facts mis-interpretation is found at any time during or after the admission to the course.**

❖ **The Candidates should pay the tuition fees prescribed at the time of reporting to the allotted institutions.**

❖ **REPORTING: The candidates should produce all the original certificates in person at the time of joining in their selected College along with the scanned copy of original certificates to the concerned Colleges.**

❖ **If you do not report to the Head of the Institution to which you are allotted on or before the time and date specified, your selection and / or admission will be cancelled without any further notice.**

Annexure-Online Counselling Procedure

The date of commencement of counseling, choice filling and locking is as shown in the screen and the candidate has to login to enter the counseling process. Candidate has to login by using his/ her User ID/email ID and password to participate in the counselling.

After successful login, the candidate is redirected to the next Step.(i.e), the page redirects to the choice locking.

Filling of Choice

The candidate has to select his/her preference of choices by selecting the College. Seats will be shown for their respective Community (OC / BC/ BCM/ MBC/DNC/ SC/ SCA/ ST).

Locking of choice

Candidates are instructed to view their choices carefully before locking.

Once choices are locked, the candidates will not be allowed to Add, Edit and delete their options. Hence candidates are advised to be

completely sure of their choices before locking. After Locking of their choices they will be allowed to download their choices only.

There are two confirmations before locking their choices and OTP will be sent to their registered mobile Number (Which was entered during the application Process). After locking, the candidate has to take a print out of his/her choices which were locked by him/her. If the candidate does not lock his/her options within the stipulated time, the system will automatically lock his/her options.

Allotment of seats

The allotment process will run by the rank order and availability of seats following the rule of reservations. The allotment of seat will be done based on order of preferences made by the candidate. The list of allotted candidates will be published in the official websites (www.tnmedicalselection.org / www.tnhealth.tn.gov.in)

Download of allotment order

After the allotment list is published in the website candidates can login (with their original login ID) and can download their provisional allotment order.

Reporting to the institution

After downloading the provisional allotment order, the candidate has to report to the allotted college and produce their original certificates in person at the time of joining in their selected Colleges and Pay their prescribed tuition fees.