



SELECTION COMMITTEE
DIRECTORATE OF MEDICAL EDUCATION, CHENNAI -10.

M. Phil. (Clinical Social Work)

TENTATIVE ONLINE COUNSELLING SCHEDULE 2021 - 2022

Process	Date & Time From	Date & Time To	RANK
Registration/ Payment/ Choice filling & locking	03.01.2022 10.00 A.M	04.01.2022 05.00 P.M	From GR 1 to GR 4
Result	05.01.2022		
Download of Provisional Allotment Order	05.01.2022 Onwards		
Reporting time	On or before 12.01.2022		

* **GR - GENERAL RANK**

(Sd./-) **Dr. P. Vasanthamani, M.D.,D.G.O.,**
ADDITIONAL DIRECTOR OF MEDICAL EDUCATION/SECRETARY
SELECTION COMMITTEE

Instructions

- ❖ **All candidates participating by online counselling for M.Phil (Clinical Social Work) Course will have to remit a non-refundable amount of Rs. 500/- through online as processing fee should be remitted by using a Debit Card /Net Banking or Credit Card.**
- ❖ **Candidates should take care of choice filling.**
- ❖ **Vacancy position for the Courses will be available on websites.**
- ❖ **Selection committee does not take responsibility of Connectivity error.**
- ❖ **Admission to M.Phil (Clinical Social Work)courses shall be made by the ONLINE COUNSELLING on the basis of rank by applying the rule of reservation. The detailed online counselling procedures are available in Annexure.**
- ❖ **A Candidate who has not registered and choice locking in the 1st round of online counselling will not be permitted to the subsequent rounds of online counselling.**
- ❖ **Candidates who are absent at the scheduled time and date of online counseling will not be considered for admission. However the Selection Committee reserves the right to permit the candidate to attend the online counseling. If a valid reason for absence is communicated to the Selection Committee. The candidate so permitted can only claim the speciality and College available at the time of online counselling when he / she actually attends during that phase only.**
- ❖ **Option once given during the online counselling cannot be changed later. Request for change of Branch / College, from one to another is not permitted after an option has been exercised at the time of admission.**
- ❖ **A candidate who has taken a seat and not joined the course, he / she is not eligible to the subsequent rounds of online counselling.**
- ❖ **Candidates selected for admission should give a self-declaration form at the time of the reporting to the concerned College that he / she is liable for forfeiture of selection / admission if suppression of facts mis-interpretation is found at any time during or after the admission to the course.**

- ❖ **Candidates should pay the tuition fee and then download their provisional allotment order and join the course in the concerned Colleges on or before the date and time stipulated during the first phase of ONLINE COUNSELING by following the mode:**

- ❖ **REPORTING: The candidates should produce their original certificates in person at the time of joining in their selected Colleges along with the scanned copy of original certificates to the concerned Colleges.**

- ❖ **Selected candidates shall pay Rs.17,500/- through ONLINE via Debit Card /Credit Card /Net Banking for taking the allotment order towards Tuition Fee. The Tuition Fee is Non -refundable, if the candidate discontinues or does not join the course.**

- ❖ **If a seat is allotted to a candidate he/she should produce the following documents are required for verification by the College authorities:**
 - ❖ **Course completion certificate from the college where the candidate had undergone the course.**
 - ❖ **Under Graduate/Post Graduate Degree/Provisional certificate from the University concerned to which the college is affiliated.**
 - ❖ **First year / Semester to final year / semester mark sheets issued by the University concerned.**
 - ❖ **Community certificate issued by the competent Authority with office seal.**
 - ❖ **Birth Certificate or copy of HSC Certificate/SSLC certificate/College leaving certificates as evidence for Date of Birth.**
 - ❖ **Attempt certificate from the Head of the Institution studied.**
 - ❖ **+2/HSC Mark Sheet.**
 - ❖ **Nativity certificate (if necessary)**
 - ❖ **If you do not report to the Head of the Institution to which you are allotted on or before the time and date specified, your selection and / or admission will be cancelled without any further notice.**

 - ❖ **Request for re-allotment / Transfer of college will not be considered.**